

**MID-SEMESTER FIELD PLACEMENT EVALUATION REPORT**

***RETURN to the INTERNSHIP COORDINATOR***

Intern's Name: \_\_\_\_\_

Field Placement Site: \_\_\_\_\_

Site Supervisor: \_\_\_\_\_

Evaluation Date: \_\_\_\_\_

**Evaluate the following areas and indicate the level of Intern performance, *AS AN INTERN* (not as a full-time employee) in each area by means of the following 5-point scale:**

<b>I. The Intern's relationship to the Field Placement:</b>					
	<b>Highest Level</b>	<b>Above Expected Level</b>	<b>At Expected Level</b>	<b>Below Expected Level</b>	<b>Very Poor</b>
Understands the structure and function of the site	—	—	—	—	—
Understands the goals of the site	—	—	—	—	—
Understands and adheres to policies and procedures	—	—	—	—	—
Functions cooperatively with professionals, clients and others	—	—	—	—	—
Understands the population that the agency serves:	—	—	—	—	—
<b>Please comment on the overall understanding and interaction of the Intern at the Field Placement.</b>	_____ _____ _____ _____ _____				

**II. Self development of the Intern in regard to the Site setting:**

	Highest Level	Above Expected Level	At Expected Level	Below Expected Level	Very Poor
Asks questions and seeks answers	—	—	—	—	—
Functions as a team player	—	—	—	—	—
Relates theoretical knowledge to practice	—	—	—	—	—
Appropriately applies knowledge of Criminal Justice system	—	—	—	—	—
Assesses his/her strengths and weaknesses	—	—	—	—	—
Is motivated to learn and develop skills	—	—	—	—	—
<b>Please comment on the overall performance of the Intern in the area of self-development.</b>	<hr/> <hr/> <hr/>				

**III. Professional development of the Intern:**

	Highest Level	Above Expected Level	At Expected Level	Below Expected Level	Very Poor
Effectively uses time	—	—	—	—	—
Observes lines of accountability	—	—	—	—	—
Shows regard for ethical concerns of the profession	—	—	—	—	—
Seeks self improvement	—	—	—	—	—
Accepts responsibility	—	—	—	—	—

**Please comment on the overall professional development of the Intern.**


**Evaluation Report** (continued):

If you had a job opening, would this Intern qualify and be a competitive applicant?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Please comment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Using the space below, please note any other pertinent information in regard to the Intern's contributions and performance: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Intern: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_