



Professor John Marks
Department of Sociology and Criminal Justice
Social Science Building
1000 Chastain Road
Kennesaw, GA 30144-5591
E-mail: GeorgiaView Vista
Office Hours: By Appointment

Foundations of Criminal Justice 1101/W01
Fall Semester 2012 (CRN# 81676)

As your instructor, I am here to help you succeed. Please use Vista email to set up an appointment if you need help with an assignment, or if you would like to talk about the course content.

- Unless you are notified otherwise, grades and feedback will be posted within one week of the assignment deadline. In general, grades will appear in MyGrades, and feedback can be downloaded in the same place where you submitted your work. Feedback for the discussions will be provided collectively via Vista email.
- Responses to Student E-mails: I will respond to student e-mails within 48 hours Monday-Friday.

What you must do to succeed in this class:

- Have good self-discipline and good time management. Forgetting to do an exam or being in a place that has no Internet accessibility does not warrant for a make-up.
- Due to the nature of web-based courses, all communications and participation in this course (including completing and submitting the examinations) will be done online. It is important that students understand all of the course requirements.
- Follow the instructions strictly, especially the discussion and term paper.
- Go to the course web site to check the Announcements and Email regularly (maybe at least twice a week) to see whether there are any new messages. There may be some unexpected situations that require some adjustments such as the grouping for the discussion or other news that the instructor may post.
- Use the Discussion page to post a message when the message should be seen and read by the whole class. Therefore, if you want to communicate with any particular persons in the class or with the instructor, use Email.
- Know how to send an attachment as a Word Document file (not Word Perfect or other formats). It is important because you are required to submit all the assignments as a Word Document attached file. Not knowing how to do so is not an acceptable excuse.

Important Technical Information – unless students use a computer available on campus, they should observe the instructions below:

- Use a computer with Internet and Web access.
- First-time users, check your computer for its GeorgiaVIEW

Vista readiness at <http://www.usg.edu/usgweb/browserchecker>

- For technology problems in GeorgiaVIEW Vista, contact Student Technology Services at <http://its.kennesaw.edu/students.htm>
- Email: studenthelpdesk@kennesaw.edu
- Telephone: 770-499-3555

Course Description:

This course will introduce you to the criminal justice system (both adult and juvenile). We will examine the main goals, organizational structures, and occupational roles associated with the police, the criminal courts, and corrections. We will learn about how accused persons are moved step-by-step through the criminal justice system. We will also address controversies related to public policy on crime control. It should be noted that there is no extra-work policy in this course.

Course Objectives:

- Demonstrate an understanding of the goals of the criminal justice system.
- Discuss the causes of crime and apply criminological theories to crime.
- Describe the agencies and their functions involved in the criminal justice process.
- Discuss special topics in criminal justice.
- Demonstrate an understanding of the juvenile justice system.
- Discuss global issues in criminal justice.

Text:

- George Cole and Christopher Smith's Criminal Justice in America, 5 Ed., 2008.

Course Requirements:

- Internet access for weekly assignments, quizzes and discussion online.
- Regular and punctual attendance is expected.
- You are responsible for all materials, including reading assignments.

Your grade will be based on the following:

- 10% Web Discussions
- 20% Chapter Quizzes
- 30% Exams
- 20% Assignments
- 20% Courtroom Observation Paper

Final grades will be determined based upon the following scale:

- A (90+), B (80 - 89), C (70 - 79), D (60 - 69), F (<60)

Five Course Requirements:

1) Discussions:

Students are required to post weekly to our GeorgiaView Vista discussion board on topics posted. Students are also required to respond to another student's posting each week. Thus, a total of 2 separate postings are required. Late postings will not be accepted. Postings will be graded based on academic relevance and must display some analytical ability. The average of your discussion grades will account for 10% of your final grade in the course. To earn a high score for discussions, please refer to the grading criteria for discussions on the homepage.

2) Chapter Quizzes:

Chapter Quizzes will be posted on the Vista site. The quiz is due on the date listed in course schedule. You will be required to complete 14 quizzes. Late submission will not be accepted. The average of your quiz grades will account for 20% of your final grade in the course.

3) Exams:

Four exams will be given during the semester. Each exam is worth 100 points. Your exams will consist of fill-in-the-blank and short essay questions. Exams will be given online with a time limit of 2 hours from start to finish. Each exam will be available for you for one week. The due date of the exam is listed on the Course Calendar (below). No makeup exams will be given. The average of your exam grades will account for 30% of your final grade in the course.

4) Assignments:

Research assignments will be posted on topics related to each chapter. These assignments will require some outside research (typically using the Internet). Typical assignments include 1 or 2 questions. Answers should be typed up in a Word document and will be less than one page (usually 2-3 paragraphs). Each assignment is worth 100 points. Ten points will be deducted per calendar day for late submission. The average of your assignments will account for 20% of your final grade in the course. To earn a high score for assignments, please refer to the grading criteria for assignments on the homepage.

5) Courtroom Observation Paper:

You will be required to complete a courtroom observation paper. Your courtroom observation should be a minimum of two hours of observing an active courtroom. Detailed instructions are available on our homepage under “Courtroom Observation Paper.” This paper is worth 100 points and accounts for 20% of your final grade in the course. Ten points will be deducted per calendar day for late papers. Your paper is due on Nov. 8.

Grading Rubric and Submission Policy:

Requirement	Grade	Where to Submit or Complete the Assignment	What to Submit	Due Date	Late Posting or Submission
Discussions	10%	Discussion Board	Postings (Your answer and response to another posting)	The 5 th day of that module for the main answer to the question, and the last day of the module for the response. For example, for Module 2 the main answer must be posted by Tuesday, Aug. 28, and the response must be posted by Thursday, Aug. 30.	Earn no credit.
Chapter Quizzes	20%	In the learning modules	--	Last day of each module	Earn no credit.
Exams	30%	In the learning modules	--	Sep.7-13 for Exam 1; Oct. 5-11 for Exam 2; Oct. 26 – Nov. 1 for Exam 3; and	Earn no credit (unless prior approval was given by instructor)

				Dec. 6-12 for Exam 4.	
Assignments	20%	Assignment Dropbox	Microsoft Word Document File (.doc or docx file, not other formats)	Last day of that particular module	10-point deduction per day
Courtroom Observation Paper	20%	Assignment Dropbox	Microsoft Word Document File (.doc or docx file, not other formats)	By November 8	10-point deduction per day
TOTAL	100%				

Academic Integrity:

Every KSU student is responsible for upholding the provisions of the Student Code of Conduct, as published in the Undergraduate catalog. Section II of the Student Code of Conduct addresses the University’s policy on academic honesty, including provisions regarding plagiarism and cheating, unauthorized access to University materials, misrepresentation/falsification of University records or academic work, malicious removal, retention, or destruction of library materials, malicious/intentional misuse of computer facilities and/or services, and misuse of student identification cards. Incidents of alleged academic misconduct will be handled through the established procedures of the University Judiciary Program, which includes either an “informal” resolution by a faculty member, resulting in a grade adjustment, or a formal hearing procedure, which may subject a student to the Code of Conduct’s minimum one semester suspension requirement.

ALL OF YOUR WORK IN THIS COURSE MUST BE COMPLETED INDEPENDENTLY. YOU MAY NOT WORK ON ANY OF THESE ASSIGNMENTS WITH ANYONE ELSE OR SHARE INFORMATION ABOUT THE ASSIGNMENTS WITH YOUR CLASSMATES. CHEATING IS A VERY SERIOUS OFFENSE AND ONE THAT WILL BE HANDLED FORMALLY THROUGH THE UNIVERSITY JUDICIARY PROGRAM.

Student Support Services: Kennesaw State University welcomes all students, recognizing that variations of abilities contribute to a richly diverse campus life. The Student Development Center offers the following programs: Adult Learner Programs, Minority Student Retention Services, International Student Retention Services, and Odyssey Peer Mentoring Program. Please visit the [Student Development Center](#) for additional information.

DisAbled Student Support Services: A number of services are available to help students with disabilities with their academic work. In order to make arrangements for special services, students should visit the office and make an appointment to arrange an individual assistance plan. Students who wish to participate in an activity or program offered by the university and need accommodations should contact the office sponsoring the program at least five days prior to the program so that arrangements can be made. The course strives to meet all Americans with Disabilities Act guidelines and regulations. Please visit the [DisAbled Student Support Services](#) website for additional information and obtain any necessary accommodations.

Writing Center: The Writing Center is more than a free service available to all members of the university community; it is a place where anyone who writes—those who love it, those who struggle with it, and everyone in between—can come for help in becoming a better writer. In fact, that is the goal of the Writing Center: to produce not just better writing but better writers. Please visit it at: <http://www.kennesaw.edu/english/WritingCenter/index.shtml>

Fall 2012 Course Schedule

Learning Modules	Dates	Reading Assignments	Weekly Activities: Q=Chapter Quiz A=Chapter Assignment D=Chapter Discussion
Module 1	Aug. 17-23	The Criminal Justice System	Q
Module 2	Aug. 24-30	Crime and Justice in America	Q, A, D
Module 3	Aug. 31-Sep. 6	Criminal Justice & the Rule of Law	Q, A
Exam 1	Sep. 7-13	Chapters 1-3	Exam 1
Module 4	Sep. 7-13	Police	Q
Module 5	Sep. 14-20	Police Officers & Law Enforcement Operations	Q, A, D
Module 6	Sep. 21-27	Policing: Contemporary Issues & Challenges	Q, A
Module 7	Sep. 28-Oct.4	Police & Constitutional Law	Q
Exam 2	Oct. 5-11	Chapters 4-7	Exam 2
Module 8	Oct. 5-11	Courts & Adjudication	Q, A
Module 9	Oct. 12-18	Pretrial Procedures, Plea Bargaining, and the Criminal Trial	Q, D
Module 10	Oct. 19-25	Punishment & Sentencing	Q, A
Exam 3	Oct. 26-Nov. 1	Chapters 8-10	Exam 3
Module 11	Oct. 26-Nov. 1	Corrections	Q, A, D
Module 12	Nov. 2-8	Community Corrections: Probation & Intermediate Sanctions	Q
Courtroom Observation Paper Due by Nov. 8			
Module 13	Nov. 9-15	Incarceration & Prison Society	Q, D
Module 14	Nov. 16-27	Reentry into the Community	Q
Module 15	Nov. 27- Dec. 5	The Juvenile Justice System	A
Exam 4	Dec 6-12	Chapters 11-15	Exam 4