

**KENNESAW STATE UNIVERSITY**  
**DEPARTMENT OF SOCIOLOGY & CRIMINAL JUSTICE**  
**CRJU 1101 – FOUNDATION OF CRIMINAL JUSTICE**  
**CRN 80321 COURSE SYLLABUS**  
**FALL SEMESTER 2016**

\*This syllabus is considered a contract that may be altered if necessary with adequate notice. Adequate notice is defined as 24 hours prior to the start of any class period.

<b>INSTRUCTOR</b>	<b>OFFICE PHONE</b>	<b>EMAIL ADDRESS</b>
John M Marks Jr., Ph.D.	(470) 578 - 6739	jmarks7@kennesaw.edu

#### **CLASS MEETING TIMES**

CRJU 1101 will convene in the Social Sciences Building, room 2038 every week on Tuesday's & Thursday's from 3:30 PM – 4:45 PM

#### **OFFICE HOURS**

Office hours will be held after class, outside our classroom, every Tuesday and Thursday. Otherwise by appointment, face-to-face or online via Skype.

#### **GENERAL EDUCATION REQUIREMENT**

CRJU 1101 satisfies one of Kennesaw State University's general education program requirements. It addresses the Social Sciences general education learning outcome. The learning outcome states: Students analyze how human relationships develop, persist, and/or change. For more information about KSU's General Education program requirements and associated learning outcomes, please visit:

[http://catalog.kennesaw.edu/preview\\_program.php?catoid=29&poid=3434](http://catalog.kennesaw.edu/preview_program.php?catoid=29&poid=3434)

#### **KSU COURSE DESCRIPTION**

This course provides an overview of the criminal justice system. Emphasis will be on crime in America, the criminal justice process, law enforcement, adjudication, punishment, corrections, and prisons. Other special issues to be addressed include AIDS, changing roles of women, and criminal justice systems in other countries.

#### **REQUIRED TEXTBOOK AND MATERIALS**

A syllabus

Criminal Justice Today: An Introductory Text to the 21st Century 14th/E (Schmallegger, 2017)

Additional Online Handouts

A name card that I can read, clearly displayed on your desk every class session.

Two or more sharpened #2 lead pencils on the day of the exams

Own or have access to a stapler with staples

Own or have access to a working printer

A ream of white 8 x 11.5 copy paper

Own or have access to Microsoft® Office Word (If you do not have off campus access, please contact the Horace W. Sturgis Library at (470) 578 – 6202 or the KSU Service Desk at (470) 575 – 3555 for further assistance).

#### **ATTENDANCE POLICY**

Kennesaw State University expects all students to attend class, regularly. Students who do not hear their names called are required to inform the instructor immediately. Students who do not answer roll call will be counted absent. Students are solely responsible for managing their enrollment status in a course; nonattendance does not constitute a withdrawal. I do take attendance.

#### **ACADEMIC DISHONESTY**

You are expected to maintain the highest standards of academic honesty. Violations of the student conduct code will be brought to the attention of the Department of Student Conduct and Academic Integrity. Zero tolerance!

### PROHIBITED CLASSROOM ITEMS

A note on items that are prohibited during class, but only after I've taken attendance: (1) Laptop Computers, (2) Alcohol, (3) Tobacco, (4) Any Type of Musical Devices, (5) Headphones, (6) Recorders and Cameras (except by permission of the instructor), and others unknown to the instructor at this time that cause distraction.

### TEACHING PHILOSOPHY

I can't teach anyone how to teach themselves by using Microsoft® PowerPoint slides or telling what to study for a test ... All students are responsible for keeping up with the assigned readings, and listening to and participating in classroom discussions.

### COURSE OBJECTIVES

- Improve your reading skills.
- Improve your study skills.
- Improve your written communication skills.
- Improve your oral communication skills.
- Improve your critical thinking skills.
- Explore, discuss and identify what is criminal justice.
- Explore, discuss and identify the crime picture.
- Explore, discuss and identify the search for causes.
- Explore, discuss and identify the criminal law.
- Explore, discuss and identify the history and structure of policing.
- Explore, discuss and identify the purpose and organization of policing.
- Explore, discuss and identify the legal aspects of policing.
- Explore, discuss and identify the issues and challenges to policing
- Explore, discuss and identify the structure and participants in the courts.
- Explore, discuss and identify pretrial activities and the criminal trial.
- Explore, discuss and identify sentencing.
- Explore, discuss and identify probation, parole, and intermediate sanctions.
- Explore, discuss and identify prisons and jails.
- Explore, discuss and identify prison life.
- Explore, discuss and identify juvenile justice.
- Explore, discuss and identify drugs and crime.
- Explore, discuss and identify terrorism, multinational criminal justice and global issues.
- Explore, discuss and identify high-technology crimes.

### YOUR COURSE GRADE WILL BE DETERMINED BY THE FOLLOWING

5 Exams	500 Points (100 points each)
5 Thought Papers	100 Points (20 points each)

### LETTER GRADES WILL BE ASSIGNED USING THE FOLLOWING GRADE SCALE:

A = 540 – 600 pts      B = 480 – 539 pts      C = 420 – 479 pts      D = 360 – 419 pts      F = ≤ 359 points

### INCOMPLETE POLICY

The grade of "I" denotes an incomplete grade for the course and may be given only when the student has done satisfactory work up to the last two weeks of the semester, but for nonacademic reasons beyond his/her control, is unable to meet the full requirements of the course.

### EXAMS

Exams will be administered in multiple choice formats. Most questions will come directly from the textbook,

but a small number may be gleaned from online handouts and in-class discussion. Please note that under no circumstances will any student be allowed to take an exam after the first student has turned in his or her exam.

### MAKE UP EXAM POLICY

In the absence of a bona fide/verified emergency, students are not entitled to make up exams. Make up exams will be administered during finals weeks and will consist of one essay and ten short answer questions. Students that are unsure as to whether or not they are able to write a complete essay are directed to contact the Kennesaw State University Writing Center by phone (470) 578-6380 or by email at [writingcenter@kennesaw.edu](mailto:writingcenter@kennesaw.edu) no later than 8:00 PM on August 20th, 2015.

### THOUGHT PAPERS

Each thought paper must contain no less than three complete pages of written narrative. Note: your thought paper must begin on the line directly below your name- no spacing, else will be penalized (see rubric below). Please submit a stapled hard copy no later than the start of class on the due dates listed below on the course calendar. I will not accept any that is not stapled, for any reason. Note that the start of class is defined as when I have finished taking attendance for the day. Please refer to the thought paper grading rubric below for specific requirements and penalties. Late assignments will not be accepted. Emailed versions are not permissible. Students that are unsure as to whether or not they are meeting thought paper requirements are directed to contact the Kennesaw State University Writing Center by phone (470) 578-6380 or by email at [writingcenter@kennesaw.edu](mailto:writingcenter@kennesaw.edu) no later than 8:00 PM on August 18th, 2015.

### THOUGHT PAPER ASSIGNMENTS

- #1: What does criminal justice mean to you?
- #2: Must law enforcement always respect civil liberties?
- #3: Is plea bargaining a necessary evil?
- #4: How would you run a prison?
- #5: How would you fight terrorism?

### THOUGHT PAPER GRADING RUBRIC

<i>Requirement</i>	<i>No</i>
Did you only type your name on your paper (e.g., no class number, date, Dr. Marks)	- 2
Did you use Microsoft Word theme font Times New Roman size twelve?	- 5
Did you double space your paragraphs?	- 5
Did you set your before and after spacing to zero?	- 5
Did you set your vertical and horizontal margins to one inch?	- 5
Did you write at least two and a half pages, but not three full pages?	- 3
Did you write at least one and a half pages, but not two full pages?	- 4
Did you write less than one and a half pages	-10

### MATCHING QUIZ

No student is required or expected to complete a matching quiz. However, I recommend that you take a matching quiz before you read each chapter, and then again after reading same.

### TRUE OR FALSE QUIZ

No student is required or expected to complete a true/false quiz. However, I recommend that you take a true or false quiz before you read each chapter, and then again after reading same.

### TURN-AROUND TIME ON SUBMITTED MATERIALS STATEMENT

Typically, I will post exam grades within two class periods following the day of the exam. Grades for thought papers should be posted within two weeks.

## STUDENT SUCCESS SERVICES STATEMENT

Student Success Services strives to provide meaningful student support, academic support and health-related services that assist and aid students in and out of the classroom. Please visit [sss.kennesaw.edu](http://sss.kennesaw.edu) for more information, or contact me in confidence.

## ACADEMIC HONESTY/INTEGRITY STATEMENT

Detailed information can be located at <http://scai.kennesaw.edu/codes.php>

## CONFIDENTIALITY AND PRIVACY STATEMENT (FERPA)

Detailed information can be located at <http://enrollmentservices.kennesaw.edu/training/ferpa.php>

## UNIVERSITY – STUDENT RIGHTS STATEMENT

Detailed information can be located at <http://catalog.kennesaw.edu/content.php?catoid=27&navoid=2263>

## KSU ETHICS STATEMENT

Detailed information can be located at <http://scai.kennesaw.edu/codes.php>

## SEXUAL HARRASSMENT STATEMENT

Detailed information can be located at <http://scai.kennesaw.edu/codes.php>

## COURSE ACCESSIBILITY STATEMENT (ADA STATEMENT)

Detailed information can be located at <http://sss.kennesaw.edu/sds/institutional-policies.php>

## DEADLINES THAT MUST BE MET

<i>Assessment</i>	<i>Due Date</i>	<i>Note:</i>
Thought Paper #1	September 9 <sup>th</sup>	No credit if not turned in by start of class on September 12 <sup>th</sup>
Exam #1	September 14 <sup>th</sup>	Start of Class
Thought Paper #2	October 3 <sup>rd</sup>	No credit if not turned in by start of class on October 5 <sup>th</sup>
Exam #2	October 7 <sup>th</sup>	Start of Class
Thought Paper #3	October 19 <sup>th</sup>	No credit if not turned in by start of class on October 21 <sup>st</sup>
Exam #3	October 24 <sup>th</sup>	Start of Class
Thought Paper #4	November 4 <sup>th</sup>	No credit if not turned in by start of class on November 7 <sup>th</sup>
Exam #4	November 9 <sup>th</sup>	Start of Class
Thought Paper #5	December 2 <sup>nd</sup>	No credit if not turned in by start of class on December 5 <sup>th</sup>
Exam #5	December 12 <sup>th</sup>	10:30 AM – 12:30 PM

## DEADLINES THAT MUST BE MET

<i>Assessment</i>	<i>Due Date</i>	<i>Note:</i>
Thought Paper #1	September 1 <sup>st</sup>	No credit if not turned in by start of class on September 6 <sup>th</sup>
Exam #1	September 8 <sup>th</sup>	Start of Class
Thought Paper #2	September 22 <sup>nd</sup>	No credit if not turned in by start of class on September 27 <sup>th</sup>
Exam #2	September 29 <sup>th</sup>	Start of Class
Thought Paper #3	October 11 <sup>th</sup>	No credit if not turned in by start of class on October 13 <sup>th</sup>
Exam #3	October 18 <sup>th</sup>	Start of Class
Thought Paper #4	October 27 <sup>th</sup>	No credit if not turned in by start of class on November 1 <sup>st</sup>
Exam #4	November 3 <sup>rd</sup>	Start of Class
Thought Paper #5	November 29 <sup>th</sup>	No credit if not turned in by start of class on December 1 <sup>st</sup>
Exam #5	December 6 <sup>th</sup>	3:30 PM – 5:30 PM

AUGUST 2016

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

	15	16 Syllabus	17	18 Open	19	20
21	22	23 Part I	24	25 Part I	26	27
28	29	30 Part I	31			

SEPTEMBER 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Part I TP 1 Due	2	3
4	5	6 Part I	7	8 Exam 1	9	10
11	12	13 Part II	14	15 Part II	16	17
18	19	20 Part II	21	22 Part II TP 2 Due	23	24
25	26	27 Part II	28	29 Exam 2	30	

OCTOBER 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 Part III	5	6 Part III	7	8
9	10	11 Part III TP 3 Due	12	13 Part III	14	15

16	17	18 Exam 3	19	20 Part IV	21	22
23	24	25 Part IV	26	27 Part IV TP 4 Due	28	29
30	31					

NOVEMBER 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Part IV	2	3 Exam 4	4	5
6	7	8 Part 5	9	10 Part 5	11	12
13	14	15 Part 5	16	17 Part 5	18	19
20	21 NO CLASS	22 NO CLASS	23 NO CLASS	24 NO CLASS	25 NO CLASS	26
27	28	29 Part 5 TP 5 Due	30			

DECEMBER 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Wrap Up	2	3
4	5	6 Exam 5	7	8	9	10
11	12	13	14	15	16	17

