

KENNESAW STATE UNIVERSITY
DEPARTMENT OF SOCIOLOGY & CRIMINAL JUSTICE
CRJU 1101 – FOUNDATION OF CRIMINAL JUSTICE
CRN 10176 COURSE SYLLABUS
SPRING SEMESTER 2017

*This syllabus is considered a contract that may be altered if necessary with adequate notice. Adequate notice is defined as 24 hours prior to the start of any class period.

PROFESSOR	OFFICE PHONE	EMAIL ADDRESS
John M Marks, Jr. Ph.D.	(470) 578 - 6739	jmarks7@kennesaw.edu

CLASS MEETING TIMES

CRJU 1101 will convene in the Engineering Technology Center, room 104 every week on Monday's & Wednesday's from 14:00 PM – 15:15 PM

OFFICE HOURS

Office hours will be held after class, outside our classroom, every Monday and Wednesday. Otherwise by appointment, face-to-face or online via Skype.

GENERAL EDUCATION REQUIREMENT

CRJU 1101 satisfies one of Kennesaw State University's general education program requirements. It addresses the Social Sciences general education learning outcome. The learning outcome states: Students analyze how human relationships develop, persist, and/or change. For more information about KSU's General Education program requirements and associated learning outcomes, please visit:

http://catalog.kennesaw.edu/preview_program.php?catoid=29&poid=3434

KSU COURSE DESCRIPTION

This course provides an overview of the criminal justice system. Emphasis will be on crime in America, the criminal justice process, law enforcement, adjudication, punishment, corrections, and prisons. Other special issues to be addressed include AIDS, changing roles of women, and criminal justice systems in other countries.

REQUIRED TEXTBOOK AND MATERIALS

A syllabus

Criminal Justice: A Brief Introduction 11th Edition (Schmallegger, 2016).

Additional Online Handouts

A name card that I can read, clearly displayed on your desk every class session.

Two or more sharpened #2 lead pencils on the day of the exams

ATTENDANCE POLICY

I take attendance, thus timely, regular attendance is required. Students are solely responsible for managing their enrollment status in a course; nonattendance does not constitute a withdrawal. If a student does not respond when attendance is taken, they will be counted absent; it is not the professor's responsibility to correct the record with respect to tardiness. Furthermore, students are accountable for all material covered during their absences and are therefore responsible for any and all academic consequences of the absences. Students who miss class are responsible for asking classmates for lecture notes, as the professor will not re-teach a class. Missing three classes will result in a one-letter deduction in the overall course grade, and an "F" if absent more than four class periods. It should be noted that three late arrivals or early departures constitutes one absence. Exception will be made for training required by law, university-approved activities, emergencies or court subpoenas. Emergencies constitute hospitalization of student, immediate family member or child only. Official documentation of emergency's and/or training dates is required. Students are referred to the current KSU catalog for the official policy on class attendance. The University priority is to keep students safe. Because of

recent events it may be necessary to keep the classroom door(s) locked during class hours.

ACADEMIC DISHONESTY

You are expected to maintain the highest standards of academic honesty. Violations of the student conduct code will be brought to the attention of the Department of Student Conduct and Academic Integrity. Zero tolerance!

PROHIBITED CLASSROOM ITEMS

A note on items that are prohibited during class, but only after I've taken attendance: (1) Laptop Computers, (2) Alcohol, (3) Tobacco, (4) Any Type of Musical Devices, (5) Headphones, (6) Recorders and Cameras (except by written permission of the professor), and others unknown to him at this time that cause distraction.

TEACHING PHILOSOPHY

I can't teach anyone how to learn by using Microsoft® PowerPoint slides, telling what to study for a test, or teaching from the textbook. All students are responsible for keeping up with the assigned readings, and listening to and participating in classroom discussions. If you do not read the book as directed, you will likely fail this course.

COURSE OBJECTIVES

- Improve your reading skills.
- Improve your written communication skills.
- Improve your oral communication skills.
- Improve your critical thinking skills.
- Explore, discuss and identify what is criminal justice.
- Explore, discuss and identify the crime picture.
- Explore, discuss and identify the criminal law.
- Explore, discuss and identify the purpose and organization of policing.
- Explore, discuss and identify the legal aspects of policing.
- Explore, discuss and identify the issues and challenges.
- Explore, discuss and identify the courts.
- Explore, discuss and identify the courtroom work group and the criminal trial.
- Explore, discuss and identify sentencing.
- Explore, discuss and identify probation, parole, and community corrections.
- Explore, discuss and identify prisons and jails.
- Explore, discuss and identify prison life.
- Explore, discuss and identify juvenile justice.

YOUR COURSE GRADE WILL BE DETERMINED BY THE FOLLOWING

5 Exams	500 Points (100 points each)
13 T/F Quizzes	195 Points (15 points each)
Syllabus Quiz	5 Points

LETTER GRADES WILL BE ASSIGNED USING THE FOLLOWING GRADE SCALE:

A = 630 – 700 pts B = 559 – 629 pts C = 488 – 558 pts D = 417 – 487 pts F = ≤ 416 points

INCOMPLETE POLICY

The grade of "I" denotes an incomplete grade for the course and may be given only when the student has done satisfactory work up to the last two weeks of the semester, but for nonacademic reasons beyond his/her control, is unable to meet the full requirements of the course.

EXAMS

Students are required to take exams at the times and dates scheduled. Exams will be administered in multiple choice formats. Most questions will come directly from the textbook, but a small number will be gleaned from

online handouts and in-class discussion. Please note that under no circumstances will any student be allowed to take an exam after the first student has turned in his or her exam.

MAKE UP EXAM POLICY

In the absence of a bona fide/verified emergency, students are not entitled to make up exams. Make up exams will be administered during finals weeks and will consist of one essay and ten short answer questions. Students that are unsure as to whether or not they are able to write a complete essay are directed to contact the Kennesaw State University Writing Center by phone (470) 578-6380 or by email at writingcenter@kennesaw.edu no later than 8:00 PM on August 20th, 2015.

QUIZZES

Students are required to complete all quizzes. You may take each quiz as many times as you wish, but do not wait until the last minute to do so. No credit will be awarded in the event one or more quizzes are not completed by the times and dates that are listed under deadlines that must be met. Students that are not on the class roster as of January 9th will be granted a 24-hour extension following enrolling in the course to complete the Syllabus Quiz. It is the students responsibility to show proof of date and time of enrollment.

TURN-AROUND TIME ON SUBMITTED MATERIALS STATEMENT

Typically, I will post exam grades within two class periods following the day of the exam.

STUDENT SUCCESS SERVICES STATEMENT

Student Success Services strives to provide meaningful student support, academic support and health-related services that assist and aid students in and out of the classroom. Please visit sss.kennesaw.edu for more information, or contact me in confidence.

ACADEMIC HONESTY/INTEGRITY STATEMENT

Detailed information can be located at <http://scai.kennesaw.edu/codes.php>

CONFIDENTIALITY AND PRIVACY STATEMENT (FERPA)

Detailed information can be located at <http://enrollmentservices.kennesaw.edu/training/ferpa.php>

UNIVERSITY – STUDENT RIGHTS STATEMENT

Detailed information can be located at <http://catalog.kennesaw.edu/content.php?catoid=27&navoid=2263>

KSU ETHICS STATEMENT

Detailed information can be located at <http://scai.kennesaw.edu/codes.php>

SEXUAL HARRASSMENT STATEMENT

Detailed information can be located at <http://scai.kennesaw.edu/codes.php>

COURSE ACCESSIBILITY STATEMENT (ADA STATEMENT)

Detailed information can be located at <http://sss.kennesaw.edu/sds/institutional-policies.php>

DEADLINES THAT MUST BE MET

<i>Assessment</i>	<i>Due Date</i>	<i>Note:</i>
Syllabus Quiz	January 11 th	No credit if not completed by start of class on January 11 th
T/F Quiz #1	January 17 th	No credit if not completed by 11:00 PM on January 17 th
T/F Quiz #2	January 24 th	No credit if not completed by 11:00 PM on January 24 th
T/F Quiz #3	January 31 st	No credit if not completed by 11:00 PM on January 31 st
Exam #1	February 1 st	Start of Class
T/F Quiz #4	February 7 th	No credit if not completed by 11:00 PM on February 7 th
T/F Quiz #5	February 14 th	No credit if not completed by 11:00 PM on February 14 th

T/F Quiz #6	February 21 st	No credit if not completed by 11:00 PM on February 21 st
Exam #2	February 27 th	Start of Class
T/F Quiz #7	March 7 th	No credit if not completed by 11:00 PM on March 7 th
T/F Quiz #8	March 14 th	No credit if not completed by 11:00 PM on March 14 th
T/F Quiz #9	March 21 st	No credit if not completed by 11:00 PM on March 21 st
Exam #3	March 22 nd	Start of Class
T/F Quiz #10	March 28 th	No credit if not completed by 11:00 PM on March 28 th
T/F Quiz #11	April 11 th	No credit if not completed by 11:00 PM on April 11 th
T/F Quiz #12	April 18 th	No credit if not completed by 11:00 PM on April 18 th
Exam #4	April 24 th	Start of Class
T/F Quiz #13	April 27 th	No credit if not completed by 11:00 PM on April 27 th
Exam #5	May 3 rd	1:00 PM – 3:00 PM

January 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8	9 Syllabus Chapter 1	10	11 Chapter 1	12	13	14
15	16 No Class	17	18 Chapter 2	19	20	21
22	23 Chapter 2	24	25 Chapter 3	26	27	28
29	30 Chapter 3	31				

February 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Exam I	2	3	4
5	6 Chapter 4	7	8 Chapter 4	9	10	11
12	13 Chapter 5	14	15 Chapter 5	16	17	18
19	20 Chapter 6	21	22 Chapter 6	23	24	25

26	27 Exam II	28				
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March 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Chapter 7	2	3	4
5	6 Chapter 7	7	8 Chapter 8	9	10	11
12	13 Chapter 8	14	15 Chapter 9	16	17	18
19	20 Chapter 9	21	22 Exam III	23	24	25
26	27 Chapter 10	28	29 Chapter 10	30	31	

April 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 No Class	4	5 No Class	6	7	8
9	10 Chapter 11	11	12 Chapter 11	13	14	15
16	17 Chapter 12	18	19 Chapter 12	20	21	22
23	24 Exam IV	25	26 Chapter 13	27	28	29

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May 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Chapter 13	2	3 Final Exam	4	5	6