

Foundations of Criminal Justice 1101/W02

Summer Semester, 2012

Instructor: Tanja Link (Office SO 5093)

Office Hours: by Appointment

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E-mail: You must use email in our GeorgiaView Vista course to contact the instructor.

As your instructor, I am here to help you succeed. I can offer assistance through e-mail, by phone, in person in my office, or online in a chat space. Use GeorgiaView Vista mail to set up an appointment if you need help with an assignment or if you would like to talk about the course content.

- Online Office Hours: Dates and times will be posted on the Calendar in GeorgiaView Vista for opportunities for you to engage in synchronous communications with me.
- Responses to your work: Unless you are notified otherwise, grades and feedback will be posted within one week of the assignment deadline. In general, grades will appear in MyGrades and feedback can be downloaded in the same place where you submitted your work.
- Responses to Student E-mails: I will respond to student e-mails within 48 hours Monday-Friday.

What you must do to succeed in this class:

- Have good self-discipline and good time management. Forgetting to do an exam or being in a place that has no Internet accessibility does not warrant for a make-up.
- Due to the nature of web-based courses, all communications and participation in this course (including completing and submitting the examinations) will be done online. However, students also can make an appointment to meet the instructor to discuss their concerns about the course. It is important that students understand all of the course requirements.
- Follow the instructions strictly, especially the group discussion and term paper.
- Go to the course web site to check Email regularly (maybe at least twice a week) to see whether there are any new messages. There may be some unexpected situations that require some adjustments such as the grouping for the discussion or other news that the instructor may post.
- Use the Discussion page to post a message when the message should be seen and read by the whole class. Therefore, if you want to communicate with any particular persons in the class or with the instructor, use Email.
- Know how to send an attachment as a Word Document file (not Word

Perfect). It is important because you are required to submit all the assignments as a Word Document attached file. Not knowing how to do so is not an acceptable excuse.

Course Description:

This course will introduce you to the criminal justice system (both adult and juvenile). We will examine the main goals, organizational structures, and occupational roles associated with the police, the criminal courts, and corrections. We will learn about how accused persons are moved step-by-step through the criminal justice system. We will also address controversies related to public policy on crime control.

Course Objectives: Upon successful completion of this course, students should be able to:

- Demonstrate an understanding of the goals of the criminal justice system
- Discuss the causes of crime and apply criminological theories to crime
- Describe the agencies involved in the criminal justice process
- Discuss special topics in criminal justice
- Demonstrate an understanding of the Juvenile Justice System
- Discuss Global Issues in Criminal Justice

Course Requirements:

- Required Text: George Cole and Christopher Smith's Criminal Justice in America, 5 Ed., 2008.
- Internet access for weekly assignments, quizzes and discussion groups online.
- Regular and punctual attendance is expected.
- You are responsible for all materials, including reading assignments..

Evaluation: Your grade will be based on the following:

- 20% Web Discussions
- 20% Chapter Quizzes
- 40% Exams
- 20% Assignments
- 100% Total

Final grades will be determined based upon the following scale:

A (90+), B (80 - 89), C (70 - 79), D (60 – 69), F (<60)

There is no extra-work policy in this course.

****Due Dates and Date Periods for This Course:** This is a 8-week-long course starting from May 30th to July 25th. Week 1 starts from Wednesday, May 30th to Tuesday, June 5th, Week 2 starts from Wednesday, June 6th to Tuesday, June 12th, and so forth. Each week has several modules.

The due dates for each assignment in this class specified in the Grading Rubric and Submission Policy Table will be based on the date periods of this 8-week-long session showed in the course schedule at the end of this syllabus, and NOT based on the calendar week.

Four Course Requirements:

1) Discussions

Over the course of this 8-week online course, students are required to post to our GeorgiaView Vista discussion board on topics or questions posted a total of five (5) times. Students are also required to respond to another student's posting. Therefore, a total of 2 separate postings are required (One is your main answer to the question; the other is your response to other postings).

Your main answer to the question must provide enough detailed and supporting information to the question asked. You must also define each key term or concept asked in the question before discussing your answer.

For your response to another student's posting, your posting must add substantial information to the discussion. For example, you may express your agreement or disagreement to the posting and give your supporting information as to why you agree or disagree.

****Be reminded that you are REQUIRED to post the main answer to the question by the fifth day of that particular module and the response to another posting by the last day of that particular module (see the Grading Rubric and Submission Policy Table below). This is needed so that your classmates will have at least two days to respond to a main posting.**

Postings posted after each given due date will earn no credit. Postings will be graded based on academic relevance, so they must display some analytical ability. The average of your discussion grades will account for 20% of your final grade in the course. The maximum points for each discussion topic is 12. To earn a high score for discussions, please refer to the grading criteria for discussions on the homepage.

2) Chapter Quizzes

Chapter Quizzes will be posted on the Vista site. The quiz is due on the date listed in the course schedule. You will be required to complete each of the 15 quizzes during its period. **Late assignments will not be accepted, and you will earn no credit for that particular quiz.** The average of your quiz grades will account for 20% of your final grade in the course.

You have 2 attempts per quiz.

3) Exams

Four exams will be given during this 8-week semester. Each exam is worth 100 points. Your exams will consist of fill-in-the-blank and essay questions. Exams will be given online with a time limit of 2 hours from start to finish. Each exam will be available for you for one week; however, Exam 4 will be available only four days (between July 21 and July 25). The due date of the exam is listed on the Course Calendar (below). **No makeup exams will be given.** The average of your exam grades will account for 40% of your final grade in the course.

****To earn a good score for each essay question, you must provide enough detailed and supporting information to your answer. Equally important is that you must define each key term or concept asked in the question before discussing your answer.**

4) Assignments

Research assignments will be posted on topics related to each chapter. These assignments will require some outside research (typically using the Internet). Typical assignments include 1 or 2 questions. Answers should be typed up in a Word document and will be less than one page (usually 1-3 paragraphs). Each assignment is

worth 12 points. **One point will be deducted per calendar day for late assignments.** The average of your assignments will account for 20% of your final grade in the course. To earn a high score for assignments, please refer to the grading criteria for assignments on the homepage.

The Grading Rubric and Submission Policy Table:

Requirement	Grade	Where to Submit or Complete the Assignment	What to Submit	Due Date	Late Posting or Submission
Five Discussions	20%	Discussion Board	Postings (Your answer and response to another posting)	The main answer to the question must be posted by the 5 th day of that module, and the response must be posted by the last day of that module. For example, for Module 2 the main answer must be posted by June 3, and the response must be posted by June 5. For Module 5, the main answer must be posted by June 17, and the response must be posted by June 19.	Earn no credit.
Fifteen Chapter Quizzes	20%	In the learning modules	--	Last day of that particular module.	Earn no credit.
Four Exams	40%	In the learning modules	--	June 12 for Exam 1; June 26 for Exam 2; July 10 for Exam 3; and July 25 for Exam 4.	Earn no credit (unless prior approval was given by instructor)
Eight Assignments	20%	Assignment Dropbox	Microsoft Word Document File (.doc or docx file, not other formats)	Last day of that particular module.	1-point deduction per day
TOTAL	100%				

Academic Integrity:

Every KSU student is responsible for upholding the provisions of the Student Code of Conduct, as published in the Undergraduate catalog. Section II of the Student Code of Conduct addresses the University's policy on academic honesty, including provisions regarding plagiarism and cheating, unauthorized access to University materials, misrepresentation/falsification of University records or academic work, malicious removal, retention, or destruction of library materials, malicious/intentional misuse of computer facilities and/or services, and misuse of student identification cards. Incidents of alleged academic misconduct will be handled through the established procedures of the University Judiciary Program, which includes either an "informal" resolution by a faculty member, resulting in a grade adjustment, or a formal hearing procedure, which may subject a student to the Code of Conduct's minimum one semester suspension requirement.

ALL OF YOUR WORK IN THIS COURSE MUST BE COMPLETED INDEPENDENTLY. YOU MAY NOT WORK ON ANY OF THESE ASSIGNMENTS WITH ANYONE ELSE OR SHARE INFORMATION ABOUT THE ASSIGNMENTS WITH YOUR CLASSMATES. CHEATING IS A VERY SERIOUS OFFENSE AND ONE THAT WILL BE HANDLED FORMALLY THROUGH THE UNIVERSITY JUDICIARY PROGRAM.

Student Support Services:

Kennesaw State University welcomes all students, recognizing that variations of abilities contribute to a richly diverse campus life. The Student Development Center offers the following programs: Adult Learner Programs, Minority Student Retention Services, International Student Retention Services, Odyssey Peer Mentoring Program. Please visit the Student Development Center for additional information.

disAbled Student Support Services:

A number of services are available to help students with disabilities with their academic work. In order to make arrangements for special services, students should visit the office and make an appointment to arrange an individual assistance plan. Students who wish to participate in an activity or program offered by the university and need accommodations should contact the office sponsoring the program at least five days prior to the program so that arrangements can be made. The course strives to meet all Americans with Disabilities Act guidelines and regulations. Please visit the disAbled Student Support Services website for additional information and obtain any necessary accommodations.

Writing Center:

The Writing Center is more than a free service available to all members of the university community; it is a place where anyone who writes—those who love it, those who struggle with it, and everyone in between—can come for help in becoming a better writer. In fact, that is the goal of the Writing Center: to produce not just better writing but better writers. Please visit it at: <http://www.kennesaw.edu/english/WritingCenter/index.shtml>

Drop Date:

The last day to withdraw without academic penalty is **June 27**.

COURSE SCHEDULE

PERIOD	DATES	LEARNING MODULE	READING ASSIGNMENTS	WEEKLY ACTIVITIES
				Q= Chapter Quiz
				A = Chapter Assignment
				D = Chapter Discussion
Week 1	May 30 - June 5	Module 1	Ch 1: The Criminal Justice System	Q
		Module 2	Ch 2: Crime and Justice in America	Q, A, D
Week 2	June 6 - June 12	Module 3	Ch 3: Criminal Justice and the	Q, A
			Rule of Law	
		EXAM 1	Chapters 1-3	Exam 1
Week 3	June 13- June 19	Module 4	Ch 4: Police	Q
		Module 5	Ch 5: Police Officers and Law	
			Enforcement Operations	Q, A, D
Week 4	June 20 - June 26	Module 6	Ch 6: Policing: Contemporary	
			Issues and Challenges	Q, A
			Ch 7: Police and Constitutional	
			Law	Q
		EXAM 2	Chapters 4-7	Exam 2
Week 5	June 27-July 3	Module 8	Ch 8: Courts and Adjudication	Q, A
		Module 9	Ch 9: Pretrial Procedures, Plea	
			Bargaining, and the Criminal Trial	Q, D
Week 6	July 4 - July 10	Module 10	Ch 10: Punishment and Sentencing	Q, A
		EXAM 3	Chapters 8-10	Exam 3
		Module 11	Ch 11: Corrections	Q, A, D
Week 7	July 11- July 17	Module 12	Ch 12: Community Corrections:	
			Probation and Intermediate	
			Sanctions	Q
		Module 13	Ch 13: Incarceration and Prison	Q, D
Week 8	July 18- July 25	Module 14	Ch 14: Reentry into the Community	Q
		Module 15	Ch 15: Juvenile Justice	Q, A
EXAM	July 21- July 25	EXAM 4	Chapters 11-15	Exam 4